

### **Committee Subpoena Process**

- Committee decides and directs staff on what documents will be subpoenaed
- Committee decides and directs staff on the legislative purpose of the documents sought (i.e. be able to articulate how the information sought will advance the committee's considerations of future legislation)
- Majority of committee votes to issue subpoena
- Hire a process server to serve subpoena out of the committee budget
- Await either a production of documents or litigation in response to the subpoena
- Failure to comply may result in criminal contempt of the legislature