

Required Agency Reports

STATE ADMINISTRATION AND VETERANS' AFFAIRS INTERIM COMMITTEE
PREPARED BY REBECCA C. POWER – JULY 2026

INTRODUCTION

Agencies are required to submit certain reports to specific interim legislative committees by September 1st of the year preceding a legislative session, unless otherwise directed in statute. All reports must be submitted in writing. Committees may also request a presentation on a specific report from the agency. These reports are submitted in compliance with 5-11-210, MCA, which establishes the Legislative Services Division as the clearinghouse for the reports. The following is the list of reports required to be submitted to the State Administration and Veterans Affairs Interim Committee.

BOARD OF INVESTMENTS

REPORT	FREQUENCY	MCA
Report on Retirement System Trust Investments	Annual	5-11-222 (3)(b)(xi)

COMMISSIONER OF POLITICAL PRACTICES

REPORT	FREQUENCY	MCA
Commissioner of Political Practices Report	Biennial	5-11-222 (3)(b)(x)

DEPARTMENT OF ADMINISTRATION

REPORT	FREQUENCY	MCA
Report on Information Technology Activities	Biennial	5-11-222 (3)(b)(i)
Capitol Complex Advisory Council Report	Biennial	5-11-222 (3)(b)(ii)
Employee Incentive Program Report	Biennial	5-11-222 (3)(b)(iii)

DEPARTMENT OF MILITARY AFFAIRS

REPORT	FREQUENCY	MCA
Grants to the Montana Civil Air Patrol	Biennial	5-11-222 (3)(b)(vi)
Montana Board of Veterans' Affairs Report	Biennial	5-11-222 (3)(b)(iv)

Decennial Veterans' Long Term Care Needs Study	Decennial	5-11-222 (3)(b)(v)
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PUBLIC EMPLOYEES' RETIREMENT BOARD

REPORT	FREQUENCY	MCA
Actuarial Valuation Report	Annual	5-11-222 (3)(b)(xii)

SECRETARY OF STATE

REPORT	FREQUENCY	MCA
Statewide Election Security Report	Annual	5-11-222 (3)(b)(vi)
Report on the Use of Help America Vote Act (HAVA) Funds	Annual	5-11-222 (3)(b)(viii)
Youth Voting Program	<i>If requested by a SAVA member</i>	5-11-222 (3)(b)(ix)
Changes Affecting Filing-Office Rules under the Uniform Commercial Code	<i>As needed</i>	5-11-222 (3)(b)(xv)
Report of Statewide Canvassed Election Results	After each election subject to a statewide canvass	13-15-113(5)(c)

TEACHERS' RETIREMENT SYSTEM BOARD

REPORT	FREQUENCY	MCA
Actuarial Valuation Report	Annual	5-11-222 (3)(b)(xiii)
Report on Reemployment of Retired TRS Members	Biennial	5-11-222 (3)(b)(xiv)